



Job Title	Volunteers, Little Crescents Team
Key Responsibilities	<ul style="list-style-type: none"> ○ Setting up and making the masjid comfortable for an event for mothers and their young children ○ Putting out toys ○ Supervising young children whilst mothers take a rest/take part in a separate activity inside the masjid ○ Filling and switching on the hot water urn ○ Organising and setting out the tea, coffee, biscuits, cups and plates on the serving table ○ Cleaning/tidying up after event ○ Enabling the smooth running of events ○ Liaising with the event lead to confirm timing of event and any other duties required
Time commitment	<p>Approx 3 hours per month, usually Monday mornings 9.30 to 12.30 at the masjid Volunteer arrival 9:30am. Little Crescent session 10am-12pm. Tidy up and finish by 12.30pm.</p>
Required/Desired Skills & Qualifications	<ul style="list-style-type: none"> ○ A friendly attitude and welcoming demeanour ○ Any childminding experience would be beneficial ○ AEC will provide a free DBS certificate (essential)
Requestor's name	<p>Raghad, Al-Emaan Centre Little Crescents Lead. Email address: info@al-emaan.org.uk</p>