



Job Title	Fund Raising Volunteer, Finance Team
Key Responsibilities	Help with fund raising activities during Friday Jumu'ah, Taraweeh in Ramadhan, 'Eid and other social events
Time commitment	<ul style="list-style-type: none"> ○ Fridays during Jumu'ah; summer: 1pm to 3pm, winter 12pm to 2pm ○ Ramadhan, Taraweeh hours ○ A few hours during social events at the masjid, usually weekends and evenings
Required/Desired Skills & Qualifications	<ul style="list-style-type: none"> ○ Helping us develop local/community fundraising and awareness events ○ Manning a stall at an event ○ Putting up posters or handing out flyers ○ Maintain the confidential information of the organisation and of its users ○ Using buckets or electronic devices to collect donations ○ Previous fundraising experience would be a bonus ○ Perform your volunteering role to the best of your ability ○ AEC will provide a free DBS (essential)
Requestor's name	Raja Hyderali, Al-Emaan Centre Fundraising Lead Mobile:07872445520